|  |  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **变更单**  **CHANGE APPLICATION** | | | | | | | | | | | | |
| 客户名称  CLIENT NAME |  | | | | | | | 合同编号  CONTRACT NO. | | | |  |
| 认证标准  STANDARDS |  | | | | | | | 审核类型  AUDIT TYPE | | | |  |
| 组长  TEAM LEADER |  | | | | | | | 审核日期  AUDIT DATE | | | |  |
| 变更项目CHANGE ITEMS | ☐名称NAME | | | ☐地址ADDRESS | | | | | | ☐范围SCOPE | | |
| ☐人数NUMBER OF EMPLOYEES | | | | | | ☐其他OTHER | | | | | |
| 变更原因  REASON FOR CHANGE | ☐客户提供的信息与实际不符 INFORMATION BY CLIENT IS INCORRECT. | | | | | | | | | | | |
| ☐客户要求 CLIENT REQUIREMENTS ☐其他OTHER | | | | | | | | | | | |
| 详细的变更信息  DETAILED CHANGE INFORMATION | 变更前BEFORE CHANGE: | | | | | | | | | | | |
| 变更后AFTER CHANGE: | | | | | | | | | | | |
| 变更费用  CHANGE FEES | ☐每体系变更费200元 | | 是否还涉及费用变更？☐否☐是，应签署补充协议 | | | | | | | | | |
| 客户签字  CLIENT SIGNATURE |  | | 日期  DATE | | |  | | | | | 盖章处  SEAL PLACE | |
| **审核部批准意见APPROVAL COMMENTS OF AUDIT MANAGER** | | | | | | | | | | | | |
| ☐审核人日增加AUDIT DAYS INCREASE | | | | | | | | |  | | | |
| ☐专业代码变更EA CODE CHANGE | | | | | | | | |  | | | |
| ☐需要重新提交管理体系文件NEED TO RESUBMIT MS DOCUMENTS | | | | | | | | |  | | | |
| ☐需要补充审核NEED ADDITIONAL AUDIT | | | | | | | | |  | | | |
| ☐将本次审核作为一阶段现场TAKE THIS AUDIT AS STAGE 1 | | | | | | | | |  | | | |
| ☐需要提交新的许可证明文件NEED TO SUBMIT NEW LICENSE DOCUMENTS | | | | | | | | |  | | | |
| ☐对其它已发证书有关联性影响IMPACT ON OTHER ISSUED CERTIFICATES | | | | | | | | |  | | | |
| ☐其它OTHER | | | | | | | | |  | | | |
| 批准人  APPROVED BY | |  | | | 日期  DATE | | | |  | | | |