|  |
| --- |
| **变更单****CHANGE APPLICATION** |
| 客户名称CLIENT NAME |  | 合同编号CONTRACT NO. |  |
| 认证标准STANDARDS |  | 审核类型AUDIT TYPE |  |
| 组长TEAM LEADER |  | 审核日期AUDIT DATE |  |
| 变更项目CHANGE ITEMS | ☐名称NAME | ☐地址ADDRESS | ☐范围SCOPE |
| ☐人数NUMBER OF EMPLOYEES | ☐其他OTHER |
| 变更原因REASON FOR CHANGE | ☐客户提供的信息与实际不符 INFORMATION BY CLIENT IS INCORRECT. |
| ☐客户要求 CLIENT REQUIREMENTS ☐其他OTHER |
| 详细的变更信息DETAILED CHANGE INFORMATION | 变更前BEFORE CHANGE: |
| 变更后AFTER CHANGE: |
| 变更费用CHANGE FEES | ☐每体系变更费200元 | 是否还涉及费用变更？☐否☐是，应签署补充协议 |
| 客户签字CLIENT SIGNATURE |  | 日期DATE |  | 盖章处SEAL PLACE |
| **审核部批准意见APPROVAL COMMENTS OF AUDIT MANAGER** |
| ☐审核人日增加AUDIT DAYS INCREASE |  |
| ☐专业代码变更EA CODE CHANGE |  |
| ☐需要重新提交管理体系文件NEED TO RESUBMIT MS DOCUMENTS |  |
| ☐需要补充审核NEED ADDITIONAL AUDIT |  |
| ☐将本次审核作为一阶段现场TAKE THIS AUDIT AS STAGE 1 |  |
| ☐需要提交新的许可证明文件NEED TO SUBMIT NEW LICENSE DOCUMENTS |  |
| ☐对其它已发证书有关联性影响IMPACT ON OTHER ISSUED CERTIFICATES |  |
| ☐其它OTHER |  |
| 批准人APPROVED BY |  | 日期DATE |  |